



Sussex County Clerk's Office  
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## SOCIAL SECURITY NUMBER REDACTION REQUEST FORM

New Jersey law (C47:1A-1 et seq) effective July 8, 2002, provides that certain government records shall be made available to the public for inspection, examination and copying. The addendum to Title 47 signed into law on June 16, 2005 permits redaction of Social Security numbers by the County Clerk from any document intended for public recording. To request redaction of Social Security numbers from a document, the requester must supply the county Clerk with a copy of the recorded document in question along with this completed form. Average time required by the county Clerk to comply is seven working days.

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**Name of Requester:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

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Description of Document(s) requiring redaction:

Instrument #: \_\_\_\_\_ Book: \_\_\_\_\_ Page: \_\_\_\_\_

Document Type: \_\_\_\_\_ Recording Date: \_\_\_\_\_

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### FOR OFFICE USE ONLY

**COUNTY CLERK EMPLOYEE NAME:** \_\_\_\_\_

**Date Request Received:** \_\_\_\_\_ **Date Completed:** \_\_\_\_\_

**COUNTY CLERK EMPLOYEE SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_